

April 13, 2005

Dear Student:

Welcome to Advanced Mediation. We look forward to meeting you during our first class on Thursday, May 5, 2004 at 4:40 to 6:30 p.m. in Room 2F, and to working with you throughout the semester.

Enclosed is a syllabus explaining the course requirements in detail. We thought it would be helpful to highlight a few aspects of the course before our first class.

In the first few weeks of classes, we will conduct a mediation training. The training, a required course component (sorry, no exceptions), will be on Thursday, May 12 from 4:30 to 9:00 p.m. and on Saturday, May 14 from 9:00 a.m. to 5:00 p.m. in Room 2F at the law school. You must attend both of these sessions, for the full time period.

Our mediation field placements are at South Bay Small Claims Court and Juvenile Hall. As the note in your registration packet indicates, you will mediate at both Small Claims Court and Juvenile Hall during the trimester. For the first half of the trimester, you will mediate in Small Claims Court or Juvenile Hall. You will then switch placements for the second half of the trimester. In order to mediate in both placements, you must be available at the following times:

Monday from 8:45 a.m. to 11:45 a.m. or 1:15 p.m. - 3:30 p.m. (Small Claims Court in Chula Vista)

**AND**

Tuesday or Wednesday from 7 - 9:00 p.m. (Juvenile Hall in Kearny Mesa)

In addition to your training and fieldwork, you will have the opportunity to observe one mediation by an attorney-mediator in San Diego. This mediation takes about three hours. Sign-ups for observations will take place during class time.